

Evans Town Board

At a Regular Meeting of the Town Board of the Town of Evans, held at the Evans Town Hall, 8787 Erie Road, Angola New York there were:

- | | | |
|---------------|---------------------------|--------------------------------|
| PRESENT: | Dennis Feldmann | Councilman |
| | Jeanne Macko | Councilman |
| | Mary Hosler | Supervisor |
| ALSO PRESENT: | Lynn Stoessel | Deputy Town Clerk |
| | Jennifer Farrell | Town Attorney |
| | Mary Holl | Supervisor's Department |
| | Jeneen Lomando-McSkimming | Assessor |
| | Paul Ryerse | Supervising Building Inspector |
| | Ernie Masullo | Chief of Police |
| | Doug Czora | Police Lieutenant |

RESOLUTION 2016 #530 Approve Minutes

Supervisor Hosler moved and Councilman Feldmann seconded that the reading of the minutes of the meeting of November 16, 2016 and November 30, 2016 be dispensed with and approved as submitted by the Town Clerk.

Carried.

Supervisor Hosler submitted her report for the month of October 2016 to the Town Board and the Town Clerk.

Privilege of the Floor

The following people spoke in regards to the 2017 Budget and/or the fiscal history/fiscal situation that the Town is in.

- | | | |
|--------------------|---------------|---------------|
| David Beers | Cheri Hahn | Bob Catalano |
| Kathy Dennis | Bill Henry | Diane Galenda |
| Chris Georgevich | Guy Canonico | Brian Leach |
| Cheryl St. George | Joanne Devoy | Barb McGowan |
| Jeanette Rodriguez | John Hageman | Laurie Ritz |
| Janell Dutchess | Jackie Newman | |

RESOLUTION 2016 #531 Town Clerk's Report

Supervisor Hosler moved and Councilman Macko seconded to accept the

November 2016 Monthly	\$19,931.87
Interest	\$ 1.73
Greenspace Fees	\$ 700.00

VOTE RESULT: ADOPTED BY ROLL CALL
 Councilman Feldmann Aye
 Councilman Macko Aye
 Supervisor Hosler Aye

RESOLUTION 2016 #532 Standardized Residential Solar Permit Process for the Town of Evans

Supervisor Hosler moved and Councilman Feldmann seconded,

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) is offering financial incentives to municipalities that adopt a uniform New York State solar permit process, and

WHEREAS, the Town Code Enforcement Officer has advised the Town Board of the Town of Evans that the New York State uniform process is consistent and compatible with the Town of Evans Zoning Code and permitting practices, and

WHEREAS, the Town Board supports the use of solar energy as a renewable energy source.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN BOARD OF THE Town of Evans that the Town of Evans hereby fully and formally adopts the New York State Unified Solar Permit process for New York - Sun Solar Powering New York, and establishes the permit fee at \$ 100.00. (Attachment B)

VOTE RESULT: ADOPTED BY ROLL CALL
 Councilman Feldmann Aye
 Councilman Macko Aye
 Supervisor Hosler Aye

RESOLUTION 2016 #533 Assessor to attend New York State Assessor's Association Executive Board Session

Councilman Macko moved and Supervisor Hosler seconded,

BE IT RESOLVED, that Town of Evans Assessor Jeneen McSkimming is authorized to attend the NYS Assessor's Association Executive Board Session, January 13-14, 2017 to be held in Syracuse, New York.

BE IT FURTHER RESOLVED, that Jeneen McSkimming is a member of NYS Assessor's Association Executive Board and that all expenses are paid by the New York State Assessor's Association.

VOTE RESULT: ADOPTED BY ROLL CALL
 Councilman Feldmann Aye
 Councilman Macko Aye

Supervisor Hosler Aye

RESOLUTION 2016 #534 Erie County Water Surcharge

Councilman Feldmann moved and Councilman Macko seconded,

WHEREAS, per the Town's lease management agreement with the Erie County Water Authority, the District shall notify the Erie County Water Authority annually the amount of its surcharge,

WHEREAS, the Town has completed an analysis of its 2017 payment requirements relating to capital improvements, including construction and repairs, necessary to meet the Authority's standards,

WHEREAS, the Town's only means of financing the aforementioned capital improvements is thru the annual surcharge as outlined in the lease management agreement,

WHEREAS, the surcharge per 1,000 gallons of water metered and billed to all in and out of district customers provided by the Town of Evans waterlines to meet the aforementioned debt requirements is estimated to be \$3.85,

NOW, THEREFORE, IT IS RESOLVED, that the Town Board hereby establish the surcharge to be \$3.85 per 1,000 gallons of water metered and billed to all in and out of district customers provided by the Town of Evans waterlines.

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Feldmann	Aye
	Councilman Macko	Aye
	Supervisor Hosler	Aye

RESOLUTION 2016 #535 2016 Budget Transfers

Councilman Feldmann moved and Supervisor Hosler seconded,

WHEREAS, the Town is obligated by general municipal law to maintain a balanced budget; and

WHEREAS, the Town Board of the Town of Evans adopted the 2016 Budget on November 18, 2015; and

WHEREAS, the Town Board of the Town of Evans has verified and approved the attached accounts;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Evans hereby authorizes the Finance Department to make the following budget transfers for the 2016 Budget as attached (Attachment A).

VOTE RESULT:	ADOPTED BY ROLL CALL	
	Councilman Feldmann	Aye
	Councilman Macko	Aye
	Supervisor Hosler	Aye

RESOLUTION 2016 #536 Town Licenses

Supervisor Hosler moved and Councilman Macko seconded

- 1.)Michael & Deborah Slawinski D/B/A Stroh's Tavern - Refreshment & Amusement
- 2.)Russell T. Mogavero D/B/A Meadowbrook Rest & Bar - Refreshment, Amusement & Live Band - Commercial

RESOLVED, that the aforesaid licenses be granted pertaining to the report of the Chief of Police and the Department of Health where appropriate.

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	Aye
Councilman Macko	Aye
Supervisor Hosler	Aye

RESOLUTION 2016 #537 Audit of Bills

Councilman Macko moved Councilman Feldmann seconded that all properly audited bills be paid out of the respective accounts per abstract 21A dated December 7, 2016 in the amount of \$27,000.73.

DATE: 12/08/16
 ABSTRACT NO. 21A
 VOUCHER NO. 1959 - 1963
 CHECK NUMBERS 75626- 75629

Approved as per Board Meeting 12/07/2016 audit of bills

GENERAL	5,674.11
PART TOWN	
HIGHWAY DA	
HIGHWAY	
WATER	
CAPITAL PROJECTS	
SPECIAL DISTRICTS	21,326.62
DEBT SERVICE	
COMM DEVELOPMENT	
 TOTAL	 \$ 27,000.73

VOTE RESULT: ADOPTED BY ROLL CALL

Councilman Feldmann	Aye
Councilman Macko	Aye

Supervisor Hosler

Aye

RESOLUTION 2016 #538 Audit of Bills

Councilman Macko moved Councilman Feldmann seconded that all properly credited bills be paid out of the respective accounts per abstract 22 dated December 7, 2016 in the amount of \$46,224.46.

DATE: 12/08/16
 ABSTRACT NO. 22
 VOUCHER NO. 1876 - 1918
 CHECK NUMBERS 75630- 75658

Approved as per Board Meeting 12/07/2016 audit of bills

GENERAL	28,112.62
PART TOWN	272.90
HIGHWAY DA	
HIGHWAY	
WATER	36.97
CAPITAL PROJECTS	
SPECIAL DISTRICTS	17,801.97
DEBT SERVICE	
COMM DEVELOPMENT	
TOTAL	\$ 46,224.46

VOTE RESULT: ADOPTED BY ROLL CALL
 Councilman Feldmann Aye
 Councilman Macko Aye
 Supervisor Hosler Aye

Supervisor Hosler thanked Chief Ernie Masullo for all of his years of service and dedication to the community and for leaving a top notch police force which will be left in good hands and that I know you will be a good resource and thank you very much.

RESOLUTION 2016 #539 Adjournment

Supervisor Hosler moved and Councilman Macko seconded to adjourn to Wednesday, December 14, 2016 at 6pm for a Work Session then to Wednesday, December 21, 2016 at 6pm for an Agenda Meeting and Regular Meeting at 7pm.

VOTE RESULT: ADOPTED
 AYES: Feldman, Macko, Hosler
 NAYS: None

Supervisor Hosler wished everyone a Merry Christmas.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

Lynn R. Stoessel
Deputy Town Clerk

Lynn M. Krajacic
Town Clerk

<u>AMOUNT</u>	<u>TRANSFERRED FROM</u>	<u>TRANSFERRED TO</u>
\$ 700.00	B3620.111	B3620.436
\$15,000.00	DB5110.433	DB5130.411
\$ 2,444.19	A7230.255	A7110.424
\$10,000.00	DB5142.111	DB5142.112
\$ 800.00	A7180.245	A7180.422
\$ 500.00	A7180.245	A7180.255
\$ 2,000.00	A7230.449	A7230.452
\$ 200.00	A7180.245	A7180.422
\$ 1,200.00	A7180.429	A7180.422
\$ 1,500.00	A5010.255	A5010.422
\$ 2,000.00	A7230.245	A7110.260
\$ 1,700.00	A7180.245	A7180.112
\$ 500.00	A7180.429	A7180.112
\$11,000.00	DB5130.227	DB5110.433
\$ 208.34	B3620.423	B3620.114
\$ 2.00	B3620.423	B3620.215
\$ 279.00	A3510.245	A3510.423
\$ 733.90	A3510.409	A3510.423
\$ 120.00	B3620.255	B3620.436

- c) (For Roof Mounted Systems) A roof plan showing roof layout, solar PV panels and the following fire safety items: approximate location of roof access point, location of code-compliant access pathways, code exemptions, solar PV system fire classification, and the locations of all required labels and markings.
- d) Provide construction drawings with the following information:
- The type of roof covering and the number of roof coverings installed.
 - Type of roof framing, size of members, and spacing.
 - Weight of panels, support locations, and method of attachment.
 - Framing plan and details for any work necessary to strengthen the existing roof structure.
 - Site-specific structural calculations.
- e) Where an approved racking system is used, provide documentation showing manufacturer of the racking system, maximum allowable weight the system can support, attachment method to roof or ground, and product evaluation information or structural design for the rack.

PLAN REVIEW

Permit applications can be submitted to the BUILDING DEPARTMENT in person at 8787 Erie Road, Angola, NY and sent electronically to: pryerse@townofevans.org.

FEES

-\$100.00 Fee upon submission of the Unified Solar Permit

INSPECTIONS

Once all permits to construct the solar PV installation have been issued and the system has been installed, it must be inspected before final approval is granted for the solar PV system. On-site inspections can be scheduled by contacting the Building Department by telephone at 716-549-5753 or electronically at www.townofevans.org. Inspection requests received within business hours are typically scheduled for the next business day. If next business day is not available, inspection should happen within a five-day window.

In order to receive final approval, the following inspections are required:

Rough Electrical Inspection

Final Inspection

ROUGH INSPECTION. During a rough inspection, the applicant must demonstrate that the work in progress complies with relevant codes and standards. The purpose of the rough inspection is to allow the inspector to view aspects of the system that may be concealed once the system is complete, such as:

- Wiring concealed by new construction.
- Portions of the system that are contained in trenches or foundations that will be buried upon completion of the system.

It is the responsibility of the applicant to notify the Town of Evans Building Department before the components are buried or concealed and to provide safe access (including necessary climbing and fall arrest equipment) to the inspector. The inspector will attempt, if possible, to accommodate requests for rough inspections in a timely manner.

FINAL INSPECTION. The applicant must contact the Town of Evans Building Department when ready for a final inspection. During this inspection, the inspector will review the complete installation to ensure compliance with codes and standards, as well as confirming that the installation matches the records included with the permit application. The applicant must have ready, at the time of inspection, the following materials and make them available to the inspector:

- Copies of as-built drawings and equipment specifications, if different than the materials provided with the application.
- Photographs of key hard to access equipment, including:
 - Example of array attachment point and flashing/sealing methods used.
 - Opened rooftop enclosures, combiners, and junction boxes.
 - Bonding point with premises grounding electrode system.
 - Supply side connection tap method/device.
 - Module and microinverter/DC optimizer nameplates.
 - Microinverter/DC optimizer attachment.

Town of Evans has adopted a standardized inspection checklist, which can be found in the Understanding Solar PV Permitting and Inspecting in New York State document, found here: www.townofevans.org.

The inspection checklist provides an overview of common points of inspection that the applicant should be prepared to show compliance. If not available, common checks include the following:

- Number of solar PV modules and model number match plans and specification sheets number match plans and specification sheets.
- Array conductors and components are installed in a neat and workman-like manner.
- Solar PV array is properly grounded.
- Electrical boxes and connections are suitable for environment.
- Array is fastened and sealed according to attachment detail.
- Conductor's ratings and sizes match plans.
- Appropriate signs are properly constructed, installed and displayed, including the following:
 - Sign identifying PV power source system attributes at DC disconnect.
 - Sign identifying AC point of connection.
 - Rapid shutdown device meets applicable requirements of NEC 690.12.
- Equipment ratings are consistent with application and installed signs on the installation, including the following:
 - Inverter has a rating as high as max voltage on PV power source sign.
 - DC-side overcurrent circuit protection devices (OCPDs) are DC rated at least as high as max voltage on sign.
 - Inverter is rated for the site AC voltage supplied and shown on the AC point of connection sign.
 - OCPD connected to the AC output of the inverter is rated at least 125% of maximum current on sign and is no larger than the maximum OCPD on the inverter listing label.
 - Sum of the main OCPD and the inverter OCPD is rated for not more than 120% of the buss bar rating.

UNIFIED SOLAR PERMITTING RESOURCES

The jurisdiction has adopted the following documents from the New York Unified Solar Permit process:

- Standard Application www.TownofEvans.org
- Understanding Solar PV Permitting and Inspecting in New York State document, which includes sample construction documents, inspection checklist, design review checklist, and labelling guide www.TownofEvans.org

DEPARTMENTAL CONTACT INFORMATION

For additional information regarding this permit process, please consult our departmental website at www.townofevans.org, or contact the Building Department at 716-549-5753.

