

Evans Town Board Work Session

At a scheduled work session of the Town Board of the Town of Evans, held at the Evans Town Hall, 8787 Erie Road, Angola, New York on Tuesday, January 4, 2011 at 6:30pm there were:

PRESENT:	Keith E. Dash	Councilman
	Paul T. Cooper	Councilman
	Francis J. Pordum	Supervisor
ALSO PRESENT:	Jonica B. DiMartino	Town Clerk
	J. Grant Zajas	Town Attorney
	Andrew Eszak	Director of Finance
	Peggy Manning	Secretary to the Supervisor

RESOLUTION 2011-001 Authorize Supervisor to enter into an agreement with Chase Finance

Councilman Dash moved and Supervisor Pordum seconded,

WHEREAS, Departments of Parks and Public Safety are in need of new Capital Equipment and Improvements to upgrade and maintain services to the residents in the Town of Evans;

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes the following Capital Improvements and Purchases:

1. GMC Dump Truck for use in the Parks Department, not to exceed \$40,000.
2. Van for use by the Dog Control Officer in Public Safety, not to exceed \$20,000.
3. Upgrade 911 Recording Equipment in Public Safety, not to exceed \$30,000;

BE IT FURTHER RESOLVED, the Supervisor of the Town of Evans is authorized to enter into an agreement with Chase Equipment Finance, Inc of Columbus Ohio, to finance the aforementioned equipment, including the following 2010 purchases and not exceed \$343,000 in total:

1. 3 full size Ford Crown Victoria CVPI 4 door rear drive with a factory severe duty police package not to exceed \$83,000 as approved by the Town Board on August 18, 2009 and further,
2. International 7600 4x2 Cab and Chassis with Dump Body and Plow Equipment not exceed \$170,000. as approved by the Town Board on September 2, 2009.

VOTE RESULT: ADOPTED BY ROLL CALL
Councilman Dash aye

Councilman Cooper	aye
Supervisor Pordum	aye

RESOLUTION 2011-002 Authorize to Execute Contract with Biel’s Document Management

Supervisor Pordum moved and Councilman Dash seconded,

WHEREAS, the Town of Evans received funding assistance from the *New York State Department of Education Local Government Record Management Grant* for the conversion of 25 + years of paper copy Town Board Meeting Minutes to digital images;

WHEREAS, Biel’s Document Management provided a professional services quote and workplan for document conversion services;

WHEREAS, Biel’s has conducted similar projects for the Town of Evans in the past and their work has been exemplary;

NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes Supervisor Francis J. Pordum and/or appropriate Town Officials to sign, submit and execute a contract with Biel’s Document Management for the conversion of 25 + years of paper copy Town Board Meeting Minutes to digital images pursuant to the approval of the Town Attorney and Director of Finance.

VOTE RESULT: ADOPTED BY ROLL CALL
 Councilman Dash aye
 Councilman Cooper aye
 Supervisor Pordum aye

RESOLUTION 2011-003 Authorize Supervisor to enter into a lease agreement with Lineage of Williamsville, NY

Councilman Cooper moved and Councilman Dash seconded,

WHEREAS, the department of Town Clerk is in need of new Equipment and Improvements to upgrade and maintain services to the residents in the Town of Evans;

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes the following lease agreement with Lineage of Williamsville, NY:

1. IM460 Mail Machine
2. Fully Automatic Desktop Folder/Inserter #M3003

BE IT FURTHER RESOLVED, the Supervisor of the Town of Evans is authorized to enter into a lease agreement with Lineage of Williamsville, NY, for the aforementioned equipment for monthly payments not to exceed \$460.00 for the first 12 months and not to exceed \$500.00 for the remaining 51 months.

VOTE RESULT: ADOPTED BY ROLL CALL
 Councilman Dash aye
 Councilman Cooper aye
 Supervisor Pordum aye

The resolution portion of the work session came to a close at 7:00pm.

These minutes are an unofficial copy unless the original signature of the Town Clerk is affixed below. The original official paper minutes are stored in the Town's vault.

Respectfully Submitted,

**Jonica B. DiMartino
Town Clerk
Town of Evans**